Yearly Status Report - 2019-2020

	Part A

Data of the Institution

1. Name of the Institution	K.P.B.HINDUJA COLLEGE OF COMMERCE
Name of the head of the Institution	DR. MINU MADLANI
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02240989000
Mobile no.	9892186412
Registered Email	hindujacollege@gmail.com
Alternate Email	mmadlani@gmail.com
Address	315, New Charni Road
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400004

2. Institutional Status

Affiliated / Constituent	Affiliated

Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	MR. SANJAY GHODKE
Phone no/Alternate Phone no.	02240989042
Mobile no.	9769976328
Registered Email	iqac.hindujacollege@gmail.com
Alternate Email	sanigho@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://hindujacollege.in/annualQualityAssuranceReport**
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	**https://hindujacollege.in/naac/naacReports/Academic%20Ca 2020%20(Self-Finance).pdfhttps://hindujacollege.in/naac/naacReports/A 2020%20(Degree).**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation		Period From
1	B++	83.5	2004		16-Sep-2004
2	A	3.13	2011		27-Mar-2011
3	A+	3.59	2017		30-Oct-2017

6. Date of	06-Dec-2004

| **Establishment of IQAC** | |

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality c	
Item /Title of the quality initiative by IQAC	Da Dur
Bridge on Gap Digital Master Class : Selection of Specialisation by Prof. Hemant Purandare	25- 2
Workshop on Gender Sensitization	02- 2
Justice league (Talent Show for transgender)	13- 2
One day workshop on Career Advancement Scheme As per new guidelines	29- 2
Bridge On-Gap session for the subject of Accountancy, Economics and Law subjects	06- 2

[View File]

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/

Institution/Department/Faculty	Scheme	Funding A
State Government	**Women Empowerment**	**Maharashtra Commission F**
Western Regional Centre (ICSSR)	**Center for Seminar on Corporate Social Responsibility and sustainable development**	**Western Region Indian Council Science Re**

[View File]

| **9. Whether composition of IQAC as per latest NAAC guidelines:** | **Yes** |

Upload latest notification of formation of IQAC	**View File**
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	**View File**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Entrepreneurship Cell Hinduja College (ECell) has been set up and ina
2019.   In association with E Cell Hinduja College, workshop was conduc
Entrepreneurship and Sustainable Development on 10 Dec 2019.   Institut
with ISME, ICFAI (IBS Business School) , ECell IIT Bombay.   In associ
BMS, live webinar on Intellectual Property Rights (IPR) was conducted o
Placement cell, Job Fair was organized by inviting more than 15 compani
for on campus placements and Internships.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards (outcome achieved by the end of the academic year

Plan of Action	Achivemen
To start following programmes 1. M.A. in	1.M.A. in Business has bee

Business Economics 2. M.Phil. in Rural Development 3. M.Com in E Commerce	Rural Development has been Commerce has been started
To encourage entrepreneurship and develop entrepreneurship cell in collaboration with ISME.	Likages has been establish years, more over linkages with IBS and E -Cell IIT
To implement 7th Pay Scale for unaided faculty members in order to enhance the quality of higher education.	7th Pay scale has been giv members

View File

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Mee
Governing Body	05-1

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	31-Jan-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules	Yes, the institution has MIS in place. The college uses widely used across educational institution. The software day to day need of our college. Vriddhi is used as a bri

| currently operational (maximum 500 words) | parents and college administration. Objectives – Our ins order to ensure accuracy, efficiency and transparency. W Administration Module – for controlling software. 2) Stu the admission, back office, to have easy access to stude prepare documents such as transcripts, recommendation le certificate, transfer certificate, generate roll call, t record, scholarship and freeship record. 4) Account and – Vriddhi Software is used for taking admission fees and (bonafide fee, transcript, transfer certificate, duplica accounts department and also help to maintain student da Because of Vriddhi Software all information related to S address, contact no, blood group, caste and any such inf pending fees details record.) 3) Library Management Modu Vriddhi Software for library department for following re ii. Circulation (Books Issue Return) iii. CD Accession i Journals) v. ID – Card vi. OPAC (Searching the books in Message viii. Journals / Periodicals Accession Title Ent Reports (Books, Periodicals and Other Library Report) xi Question Paper (Scanning) xiii. Stock Taking Purpose xiv Writeoff Materials xvi. Subject – wise / Title – wise Re also use TALLY Software for Accounts Department. Tally S Accounting Book. It is used to maintain all income and e receivable and payable details. It helps to show financi It is an audit tool for compliances. It also helps to ma statutory taxation like TDS GST. |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Exp words

The College which is affiliated to University of Mumbai has a well-de structured and effective implementation system of the curriculum. Ac planning is done at the very beginning of academic year and every dep contributes to the preparation of the academic calendar. All departm events and committee activities are uploaded online to facilitate eff documentation. Syllabus is uploaded on the website to familiarize st and wards about curriculum. Distribution of workload and preparation table is done in advance by every department and each faculty receiv Individual time-table. All the departments are involved in schedul academic, co-curricular and extracurricular events to enrich the lea process. Departments maintain the detailed record of the classes assessments. For implementation of curriculum teachers have included t methods such as presentation assignments & seminars for effective tea Both the conventional and the advanced teaching-learning aids are us delivering the lesson, such as Chalk and Black board method, ICT-en teaching-learning method, Paper Presentation and Seminar by the stud Group Discussion, Field Trips, Distribution of notes by the teachers

Seminars and special talks by experts are also arranged. Regular clas
are conducted and regular assessment in practical classes are done t
track on the improvement of the students and detailed records of the
assessments, project reports etc. are kept by respective departmen
Academically weaker students are identified and provided with spe
attention towards their academic performance by taking remedial and
coaching classes. College administration also keeps a vigilant eye
results, departmental proceedings and student needs and also keeps re
the different activities of the College regarding teaching learni
development and improvements of different methods of effective curri
delivery. The College has a library with open access system and it ope
late afternoon and some departments have their Departmental libraries
benefit of the students. A good number of Journals (relating to Manag
Economics and Commerce) are subscribed by the College where students
the access of e-learning through online. The college infrastructure
facilities are continuously being upgraded to suit the needs of cha
curriculum and pedagogy. The college has well-equipped computer labs
classrooms are equipped with projector facilities for both faculty
students. The well-stocked college library has computerized database
offers various web based facilities and access to National and Intern
online databases. The college has 2 computer labs with Internet conne
throughout the college campus available for the staff and studen

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Dev
NA	NA	Nil	Nil	NA	

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introdu
MCom	E Commerce	11/06/2019
MA	Rural Development	11/06/2019
MA	Business Economics	11/06/2019

View File

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implement affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Electi System
MA	Business Economics	11/06/2019
MA	Rural Development	11/06/2019
MCom	E Commerce	11/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enro
NA	Nill	Nill

View File

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Proj Internships
BCom	BMM	18
BCom	BMM	123
BCom	BAF	2
BCom	BBI	9
BCom	BMS	42
BCom	BFM	18
BSc	IT	2

View File

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the ins (maximum 500 words)

Feedback Obtained

Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction. A well-structured Questionnaire helps the institution to collect feedback from the vario stakeholders annually. Our institution collects feedback on curriculum aspects from parents, employers alumni, as the institution believes th effective feedback inspires the faculty, improving motivation and stim increased effort. It helps faculties to maximize their potential, rais awareness of strengths and areas for improvement, and identify actions taken to improve performance. The feedback is collected from the stude

a Google form in a standardized format. The college conducts annual al
meet in which suggestions feedback is received from alumni students. T
feedback data is analyzed there suggestions are considered placed befo
faculty members so that improvements can be made. FEEDBACK ANALYSIS: P
Feedback A feedback was taken by the IQAC from the parents about diffe
aspects of the course, and the infrastructure available in college. Th
Parent feedback analysis indicated that many parents observed that the
wards had benefited from studying in K.P.B. Hinduja College of Commerc
they believed that the College faculties helped the students to achiev
learning outcomes through a good balance of lectures, learning resourc
tutorials, practicals etc. and the academic flexibility of the curricu
also gave opportunities to students to pursue their interest by choosi
a number of electives from interested area of specialization. They als
that the various curricular and extracurricular activities organized b
college in the improvement of their knowledge base and the sensitizati
Students towards socially relevant issues like gender equality, enviro
and sustainability, ethics and values etc., through relevant courses i
curriculum as well as through community service with NGOs, participati
various awareness campaigns and blood donation drives etc. FEEDBACK AN
Alumni' Feedback The college alumni who have moved on to corporate/ind
or continued with their higher studies provided with their feedback on
their years in the institution have helped them perform of their place
work/study. Most of the Alumni felt that the discipline in the college
good, and felt that the atmosphere and the location of the college wer
conducive to learning. They felt that changes introduced in college in
years were progressive, and agreed that the exposure through extra-cur
and Co-curricular activities like NSS, NCC, Student's Council, DLLE et
helped them. They also felt that the College faculty had good communic
skills and used student-centric teaching methodology to help them to
understand the subjects and that the help provided by the non-teaching
was also good. FEEDBACK ANALYSIS: Employers' Feedback The employers' f
regarding their experience of placement services of the institution wa
and they felt that the students good overall employability skill for r
posts of their organization, their technological background as well as
understanding of the jobs were quite good. Overall the employers were
satisfied with the students from the institution. This feedback is ana
to develop the roadmap for the academic year ahead and align the inter
various stakeholders with the institutional interests.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	S E
BSc	FYIT	72	280	
BCom	FYBMS	204	890	
BCom	FY	890	900	
BCom	SY	820	870	

BCom	TY	720	735
BCom	FYBAF	144	730
BCom	FYBBI	72	526
BCom	FYBFM	72	425
BCom	FYBIM	72	120
BCom	FYBTM	72	99

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Nu te teac UG c
2019	4367	748	49	1	

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-res techn
49	49	5	30	1	

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring in the institute is taken up as committed and continuous process, wherein members mentor and counsel students, both for academic and non-academic matters as per the situation. The intercession of two qualified Counsellors appointed by the College is also often a Students who pursue professional courses, along with their graduation are usually academically fo they sometimes miss the mark. In such cases Subject teachers provide honorary coaching. Remedia are also conducted for such students by the College. In extreme cases of under-performance, irr misbehaviour etc. the Teacher-Mentors touch base with the Parents/Guardians of the students to situation. Convenors of the NSS, NCC, Students' Council, 'Panaah' – the annual inter-collegiate organized by the College and other Committees, guide and mentor students in co-curricular and curricular activities. Academic mentoring activities conducted in various Programmes that merit include advanced learners of the Department of BMS creating an Online Remedial/Revision Quiz ba syllabus for Final Year BMS students during the pandemic period for all Mumbai University affiliate guidance being provided by faculty members to B.Sc. IT students to prepare Minor Projects as an activity for the Major Project which is to be submitted in the Final Year BAF Progamme students be to prepare and present actual Partnership Deeds and to file Income Tax Returns online students of

Programme reporting, editing and designing their own newspaper 'Unleashed' and alumni of the B
being frequently invited to address in-house students to share their insights and experiences. T
Mentors of all the Programmes also assist students in research work at various stages - brainstor
research project ideas, finalizing research topics, preparing questionnaires and research designs a
presenting research results in the form of a Classroom Presentation. At the Post Graduate level
mentoring and evaluation is done keeping in mind the needs of the workforce that the students pla
Greater emphasis is laid on practical aspects such as journalistic research, documentary film ma
editing techniques under mentor supervision. Research colloquiums and reviews are also perio
conducted wherein external Guides provide constructive criticism and inputs to Post Graduate stuc
the research work done by them. The College has an active Career Counselling Cell which in
academicians and professionals to advise students about career avenues and opportunities. The P
Cell of the College works in tandem with the Career Counselling Cell. Students who desire to trav
for education are mentored by faculty members in the preparation of their Statement of Purpose
even provided with Letters of Recommendation on request. Staff in the Library and Computer La
informal mentoring to learners about the selection of books, journals, websites, computer progra

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mer
4367	49	1:8

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of fa P
47	43	4	Nill	

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fe received from Govern recognized bodi
No Data Entered/Not Applicable !!!			

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration c during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of re semester-end/ year- end ex
No Data Entered/Not Applicable !!!				

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (25

The College focuses on the Continuous Internal Evaluation system fr
student-centric point of view. In keeping with the academic calendar
University of Mumbai the College Examination Committee frames guideli

conducting internal evaluation and adheres to the following steps: • S
internal examinations arranges for well-spaced-out seating for candida
assigns supervisors for each examination. • Arranges for the settin
Question Papers in the pattern prescribed by the University. • Arrang
the scrutiny of the prepared Question Papers by the Coordinator/a S
Faculty to re-check the Question Paper pattern and ensure its quali
Monitors the attendance of students at the Examination. • Ensures th
Internal Assessment is conducted within the stipulated time. • Conduct
review meetings with result analysis after completion of the Inter
Examination. In these meetings the Principal, the respective Co-ordina
Faculty discuss and decide upon action both, to help under-performers,
as to help bright students perform even better. The institute firmly b
in continuous evaluation of the students for their sustained perform
Hence the evaluation process is not restricted only to the conduct of
It is also a sustained department-wise effort wherein Co-ordinators
Faculty proactively take steps to ensure that learning is student-cent
interactive with an emphasis on practical aspects, feedback and evalu

**2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related mat
words)**

The tentative schedules for all First and Second Year Internal Assignm
and Examinations are listed in the Academic Calendar and are largely a
to. Examination dates for the Third Year and Master's Programmes are
scheduled by the University of Mumbai and therefore remain unlisted.
Departmental activities such as the Orientation Programmes and College
activities such as the Sports Week, Sports Day, Annual Talent Contest,
College Annual Day, Industrial Visits, All India Essay Writing Competi
for Lecturers etc. are listed in the Academic Calendar. Departmental a
Committee meetings are conducted at regular intervals of time to work
schedules in keeping with the tentative dates mentioned in the Academi
Calendar to avoid a clash of programmes and maximize participation. Se
and Guest Lectures are usually arranged depending upon the availabilit
Resource Persons and are therefore not mentioned in the Academic Calen

2.6 – Student Performance and Learning Outcomes

**2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offere
institution are stated and displayed in website of the institution (to provide the weblink)**

https://hindujacollege.in/naac/naacReports/AQAR%202019-20%20(2.6.
Program%20Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	
No Data Entered/Not Applicable !!!					

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may desig
questionnaire) (results and details be provided as weblink)

https://hindujacollege.in/naac/naacReports/AQAR%202019-
20%20Student%20Satisfaction%20Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisat

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received year
Minor Projects	1	University of Mumbai	279	66000

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia
practices during the year

Title of workshop/seminar	Name of the Dept.	
Webinar on Intellectual Property Rights For students and faculty conducted at International Level	Department of BMS	29
Mentoring workshop on Social Entrepreneurship and Sustainable Development by Danish Aga in collaboration with TISS	Department of BMS in association with Hinduja E-cell and incubation centre	10
National Level online Faculty Development Programme on "Social Entrepreneurship"	Department of BMS	28
Entrepreneurship and Business Skills workshop in collaboration with IIT Bombay	Department of BMS in association with Hinduja E-cell and incubation center	27

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the ye

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	
NA	NA	NA	Nill	

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	D Comm
01	Hinduja E- cell and Incubation Centre	College	NA	NA	

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce and Management	8

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact (if any)
National	Accountancy	Nill	0
National	Commerce	Nill	0
National	Business Economics	4	4.22
National	Mathematics and Statistics	Nill	0
National	Banking and Insurance	1	0
National	Information technology (IT)	Nill	0
National	Accounting Finance	1	0
National	Mass Media	1	0
National	Management Studies	Nill	0
International	Accountancy	1	5.87

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	Nill
Business Economics	1
English	2
Mathematics and Statistics	8
Management Studies	Nill
Financial Markets	2
Mass Media	2
Information Technology	2
Transport Management	1

| | **View File** | | | | | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation in
Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of excluding se
NA	NA	NA	Nill	0	NA	Nil

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affili mentioned in the pu
NA	NA	NA	Nill	Nill	Nill	NA

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State
Attended/Seminars/Workshops	3	Nill	Nill
Presented papers	13	7	Nill
Resource persons	Nill	Nill	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, co
and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Nu st parti such
Justice league (Talent Show for transgender)	Rotaract Club of Hinduja College in collaboration with Shivshakti Foundation and Rotary Club of Bombay Central	1	

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recogn
during the year

Name of the activity	Award/Recognition	Awarding Bodies

Umang (2019)	The Rotaract Club of Hinduja College received participation and volunteering certificate to be one of the few supporting clubs to support and help the management of the event which was specially organised for senior citizens.	Rotary Club of Mumbai Nariman Point

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Governme Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during th

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Nu st part sucl
Ek Kadam Swachata Ki Aur (total 8 different phases in 8 continuous months)	Rotaract club of Hinduja College in collaboration with SUNDAR India	Ek Kadam Swachata Ki Aur	2	

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during

Nature of activity	Participant	Source of financial support
Students Exchange Programme at ISME (Research Methodology Short Term Certificate Course from York University)	5	Sponsored

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, shari research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
Institution	Project work and E cell	E-cell IIT Bombay	27/09/2019	27/09/2020
Institution	Faculty Exchange and grooming students	IBS ICFAI Business School (IBS), MUMBAI	01/07/2019	31/05/2020
Institution	E-cell and	ISME (School of	27/09/2019	27/09/2020

| incubation centre | Management and Entrepreneurship, Mumbai) | | | |

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, indus
corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Numbe students/te participated u
University of Canberra, Australia. Public University of Canberra	04/09/2019	Student Exchange Program	66

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure deve
274.38	247.48

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existin A
Campus Area	Exi
Class rooms	Exi
Laboratories	Exi
Seminar Halls	Exi
Classrooms with LCD facilities	Exi
Classrooms with Wi-Fi OR LAN	Exi
Seminar halls with ICT facilities	Exi
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newl
Value of the equipment purchased during the year (rs. in lakhs)	Newl

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Y aut

| VRIDDHI Software | Partially | Version: 2.0 Build 256.3 | |
| KOHA Software | Partially | Version : 18.11 | |

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Tot
Text Books	19527	2474214	1939	334078	21466
Reference Books	29456	4261932	791	587046	30247
e-Books	36	63720	Nill	63720	36
Journals	59	757055	Nill	44123	59
e-Journals	17	88470	Nill	18825	17
Digital Database	4	364318	Nill	268802	4
CD & Video	972	20717	Nill	Nill	972
Library Automation	2	110000	Nill	Nill	2
Weeding (hard & soft)	25658	1533420	2624	407392	28282
Others(specify)	2	12820	Nill	12394	2

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & instit (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launchin content
NA	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Availabl Bandwid (MBPS/GB
Existing	256	3	2	3	3	18	82	10
Added	65	1	0	1	0	0	0	10
Total	321	4	2	4	3	18	82	20

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incu maintenance of facilites
5	502675	15	2704538

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilitie laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physical, and support facilities - laboratory, library, sports complex, comput classrooms etc. (maximum 500 words) (information to be available institutional Website, provide link) College has a policy of regula maintaining its physical resources through various Annual Maintena Contracts such as elevators, air-conditioners sanitation facilities a Fire extinguishers are placed at all the prominent places in the col premises and they are replaced as and when required. All the classroo well-equipped with projectors and screens to facilitate innovative te methods. College has seminar hall with ICT facilities including smart Proper muster is maintained to utilize the seminar hall by various depa and committees. College has a policy whereby a proper procedure is foll buy any equipment or facilities for which purchase committee is for Quotations are invited by different suppliers before final purchase. has well equipped gymkhana which is well maintained by Gymkhana comm Students are motivated to participate in various sports activities at national and international level. College allows them to use the Gym facilities with prior permissions. As far as outdoor activities are co the University or other sports grounds are booked well in advance. students get reimbursement of travelling expenses when they go outsta represent college. They get the reimbursed once they submit all the do for the same. A qualified Coach guides the students for different s activities. The coach also maintains the students' attendance records submitted to the Gymkhana Committee. The college has three well equ computer laboratories: lab1 situated on the 2nd floor beside the libr equipped with 100 computers lab 2 situated on the 3rd floor is equippe 65 computers lab 3 situated on the 3rd floor has 33 computers . In all are 198state of the art (all Core I3 and Above) computers. Apart from the labs are well equipped with 12 printers namely 2 colour laser jet in one laser jet and 4 laser jet printers. Additionally there are 3 Projector– being used for interactive sessions with students of var courses. Students also use this for showing their presentations thereby a good and real life feel. Mock examinations and online lectures (for having practical requirements) are also conducted in these labs. This the students in having a better understanding and also in knowing whe mistakes are committed thereby enabling them to have a better knowledge subject. All computers are networked using Microsoft Windows 2003 se

There is a lease line and Wi-Max connection in the college and inte
facility is available on all computers.We are proud that our compu
laboratory is equipped with the state of the art technology and is com
to the best in the country.

https://hindujacollege.in/naac/naacReports/AQAR%202019-20%20(4.4.2)-
Procedures%20and%20policies%20for%20maintenance.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Am R
Financial Support from institution	Nill	Nill	
Financial Support from Other Sources			
a) National	Nill	Nill	
b) International	Nill	Nill	

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill developmen coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies i
Personal Counselling	Nill	Nill	Counselo Asha Amba Nisha Cha
Remedial/Revision Online Academia Knowledge Quiz – I on Marketing and Management (Intercollegiate for students' revision during lockdown period)	05/05/2020	859	NA
Remedial/Revision Online Academia Knowledge Quiz – II on Finance and Accountancy (Intercollegiate for students' revision during lockdown period)	08/05/2020	479	NA
Bridge On-Gap session for the subject of Accountancy, Economics and Law subjects	06/07/2019	168	NA
Bridge on Gap Digital Master Class : Selection of Specialisation by Prof. Hemant Purandare	25/07/2020	132	NA
Session on Soft Skills and mentoring by	24/07/2019	123	ICFAI Bu

Dr. Vanita Joshi			School MUMB
A Boot Camp (Self Branding and Personality Grooming)	30/07/2019	110	ISME Sch Manageme Entrepren Mumb
Mentoring workshop on Social Entrepreneurship and Sustainable Development by Danish Aga	10/12/2019	42	Mentor worksho Soci Entrepren and Susta Developm Danish
Soft Skills for Successful Career	24/07/2019	90	IMS
International Day of Yoga Celebration	21/06/2019	50	Kavalya

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam
2020	Online Panel Discussion in Association with University of Fraser Valley, Canada on "Study Abroad Dreams Still Achievable?	Nill	51	Nill

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Nu st
No Data Entered/Not Applicable !!!					

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Nar prog admi
			No Data Entered/Not Applicable !!!		

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	1
CAT	1
Any Other	1

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the yea

Activity	Level	Number of Pa
Sports Day	College	450
Carrom Tournament	Inter-collegiate	200
Sports Week	College	150
Independence Day Celebration	College	30
Mr. Ms. Hinduja (Personality contest)	College	25
Face Painting	College	15
Solo Singing	College	20
Debate Competition	College	10
Fireless Cooking	College	54
Open Mic Competition	College	23

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number
2019	11th World Cup on FCF – MMA	International	1	Nill	23

Kislovodsk, Russia, November 16-17 2019				

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Representation The following students constitute the Students' Council
     Academic Year 2019-20. Sr.No NAME CLASS Roll No POST 1. MITTAL NAV
POONACHAND T.Y.B. Com 1123 GENERAL SECRETARY. 2. RATHOD MADHURI SATISH
     Com 84 PRESIDENT. 3. KHERODAWALA RABAB YUSUF T.Y.B. Com 52 LADY
     REPRESENTATIVE. 4. SHIGWAN SNEHAL RAJENDRA T.Y.B. Com 98 RESERVAT
     REPRESENTATIVE. 5. DALAL FAEEZA AFTAB HUSSAIN T.Y.B. Com 419 TYBC
REPRESENTATIVE. 6. BOHRA MANSHI BHARAT S.Y.B. Com 14 SYBCOM REPRESENTA
  PRAJAPATI SWATI SHRAWAN F.Y.B. Com 1105 FYBCOM REPRESENTATIVE. 8. JAI
     HANSRAJ S.Y.B. Com 230 CULTURAL REPRESENTATIVE. 9. BIRJE AKSHATA NAV
     S.Y.B. Com 207 NSS REPRESENTATIVE. 10. SHAH ABHISHEK BIPIN S.Y. B Co
GYMKHANA REPRESENTATIVE. Activities Independence Day Celebration The S
  Council participated in the Independence Day Celebrations by lending
     to the NCC in the flag hoisting ceremony followed by the National An
     Teachers Day Celebration The Students' Council also marked Teachers
September 5 with a host of entertainment programmes to offer a few mom
     fun and recreation to the teachers. Students Week The Cultural Comm
organized Students' Week from 9th – 12th December 2019. The Students'
a forum given to the students of the college to participate in various
and test their mettle. Mr. Ms. Hinduja was the first event which was c
on 9th December, 2019. There were 25 participants. Face Painting was o
on 10th December 2019. There were 15 students who participated in this
  Face painting is a creative event where the participants had to bring
  own models and paint their faces according to the theme 'Cultural Dive
     Solo Singing was part of the Students week which was organized on
     December 2019. There were 20 participants in this event. The Deba
  Competition was also held on 10th December 2019, with students deba
  heartily on issues diverse such as 'Are banks safe? to 'Death penalt
  rapists'. Fireless Cooking a unique event for the ones who love cooki
  conducted on 11th December 2019. There were 27 teams who had register
     Open Mic Competition was organized on 11th December 2019. 23 stude
  participated in the competition and showed their creativity through
  shayaris and poems. Inter- Committee Battle was conducted on 12th De
     2019. It was a competition between various committees of the colleg
singing, dances and group dance. Annual Day Celebration The 46th Annual
KPB Hinduja College of Commerce was held on January 17, 2019. The theme
  Annual Day was "Mohabbat Ka Rang", several aspects of love. The Annual
     graced by the Hon. Governor of Maharashtra Shri Bhagat Singh Koshya
     Workshop by Student Council On February 10, 2020, the Students' Cou
  conducted a workshop on "Identifying Fake News". The Resource Person
  Shweta Khanna Educationist, Freelance Journalist Entrepreneur. The aim
  workshop was to make the Students aware of the need to identify fake
     present situation wherein there is extensive communication through s
                                   media.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the College has an Alumni Association. The college continues its interaction with students even after they have formally left college f higher studies through an active and vibrant Alumni Association . The has a registered Alumni Association. The association is constituted wi members Executive Committee and General Body as a member of the alumni association. The students who have completed UG or PG or M. Phil. or P from the college are eligible to register as a member of the alumni association. Composition of the Alumni Association Sr. No. Name Design 1. President: Dr. Minu Madlani 2. Chairperson: Mr. Janak Sanghvi 3 Vic Chairman: Mr. Vinay Mavani 4 Secretary : Mr. Ashutosh Patkar 5 Joint- Secretary : Mr. Siddesh Karekar 6 Treasurer: Ms. Vaishali Gupta Member Mr. Pratik Jain 2. Mr. Deepak Jain 3. Mr. Arjun Kapadia 4. Mr. Aditya Gaurang Javeri 6.Mr. Sambhav Lodariya 7. Mr. Krunal Shah 8. Mr. Rashes 9. Ms. Ankita Vejani 10. Ms. Maitri Raimbhya 11. Mr. Ankit Singh 12.Mr Zainul

5.4.2 – No. of enrolled Alumni:

4920

5.4.3 – Alumni contribution during the year (in Rupees) :

126000

5.4.4 – Meetings/activities organized by Alumni Association :

1. A workshop on 'Indian Constitutional History' was organised by A Association in association with The Centre for Law and Policy Resear facilitate critical engagement of a contemporary legal and political from constitutional history perspective on 16 Nov 2019. 2. Alumni Asso organised one day visit to National Stock Exchange on 28 August 201 create awareness among students about the working of Stock exchange understand capital Market operation as well as derivative market oper

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last yea (maximum 500 words)

Decentralized Management: The College supports a trend of decentral governance system with proper well defined inter-relationships. management of the college has two main committees i.e. Governing Bod and College Development Committee (CDC). Regular meetings of these com are held for the effective and smooth functioning of the college at di levels: 1. All decisions related to the college are taken by the Princ consultations with the Head of departments. Principal is the academi administrative head of the college and the Member of the Governing Bo The Department Heads are responsible towards day-to-day administration department and reporting to the Principal. In addition the staff memb

give suggestions and ideas for improvement. Students also participate
  different formal and informal feedback mechanisms. Management and Tr
  are approachable and accept all suggestions. Participative Managemen
 college always promotes the culture of participative management by in
   staff and students in various activities. 1. Strategic Level All m
    policies of the college are planned and designed by the Managemen
 Principal, Vice-Principal and Committee Conveners. Some exceptional p
  are discussed and finalized in meetings like CDC, Periodic Review Me
  (PRM). The Management plays a major role in drafting the quality pol
   the college. It lends adequate financial and moral support for prov
   quality education to students, infrastructural development and lea
  resources facilities. The Management has facilitated the college to
  variety of courses to enable students to grab the opportunity of le
 different programs under one roof. Management representatives also re
     visit college and extend all possible support and guidance to col
    authority. 2. Functional Level At functional level the faculty mem
        participate in sharing the knowledge by discussing on latest
   trends/technology in teaching and learning during faculty meeting.
  Principal constantly collaborate with Vice Principal, HODs, Coordina
  faculty and non-teaching staff to upgrade the activities undertaken
     college. The Principal creates a learning environment that values
  academic, vocational and developmental needs of the students. The Pr
     maintains healthy interaction with the stake holders. The Princip
 inculcates a research culture among staff and students. 3. Operationa
 The Principal of the College is a member of the Governing Body. The G
   Body gives suggestions and monitors the procurement, introduction o
  programs and welfare activities. All the staff members actively part
    in implementing the policies, procedures, and framework designed b
 management in order to maintain and achieve the quality standards and
  vision and mission of the college. Office staff is involved in execut
   to day support services for students and faculties. The faculty memb
   assigned duties pertaining to various administrative, academic and s
  activities, extension works etc. according to their expertise and eff
  Periodical committee meetings are held to ensure the easy execution o
    duties. The IQAC plays a major role in ensuring the sustenance of qu
     The faculty willingly gives their best for the growth of the colle

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6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in each):

Strategy Type	Details
Curriculum Development	College is affiliated to the University of Mumbai and follow curriculum given by the University. We contrib Curriculum development in the following ways. • Fac Members take active part in syllabus restructuring revision. Some faculty members are the members of aca bodies of University of Mumbai where they actively par

	in curriculum development. Also, some faculty members members of BOS of Autonomous colleges where they part: actively in the curriculum development. • Feedback obta Faculty members from students, Peers and Industry are on to the Dean Faculty of Commerce / concerned Boar Studies for review and further discussion.
Teaching and Learning	Teaching and Learning • Department of various Subj conduct meetings at regular intervals to formulate t teaching plans. Each faculty is given Log Book which c details about Teaching Plans, Syllabus completion etc same is approved by HoDs and ratified by the Princip regular intervals of time. • Students are encouraged t the Library and Computer labs for reference reading research and Open Learning. • Remedial teaching is pr for Slow Learners and special attention is paid to Ad Learners. • For collaborative Critiques, Report Wri Seminars, Quizzes, Debates, Group Discussions, Group Pi Games and Simulations are used with classroom lecture discussions. • Students are given opportunities bot participate in, as well as organize inter-collegiate ev The College records and publishes the academic yea activities, with literary contributions from student English, Hindi and Marathi in the College Magazin
Examination and Evaluation	As an affiliate College of University, the examination is set as per the guidelines of the University of Mu (UoM). The orientation program is conducted for F.Y.B explain CBGS to the students by Examination Committee examination committee of the college prepares the sche all the examinations to be conducted during the year beginning of the academic session which enables the f and students to plan their teaching and learning sche The students are sensitized well in advance on tl consequences of using unfair means. Assessment is cent as per the University rules. Answer papers are maske ensure unbiased assessment. Moderation and Revaluation answer papers is done as per the University norms. Mee the students with poor performance is conducted with parents to improve their performance.
Research and Development	Library and ICT facilities are made available to students (U.G., Post graduate, M. Phil and Ph. D studen faculty members. Talks by eminent personalities are a to foster a scientific temper and develop an aptitud research culture among scholars. Research related Woi Seminars and Conferences are organised on a regular bi Duty leave is sanctioned to support the faculty f undertaking research activities and also registration along with TA is provided to the staff participatin National and International Conferences / Seminars
Library, ICT and Physical	• The College has an intranet facility. Library Soft Vriddhi is being used for maintenance of the Library s

Infrastructure / Instrumentation	Data Entry (Books, Journals and Membership), Transac (Issue, Return, Renewal and Fine Collection) and Genera various Computerised Reports. • Digital Library is mai with software to upload and upgrade the various e-res (Books, Journals, and database). • Special printers available for generation of barcode labels as well a general purpose use. Intranet and Internet facilitie available for the users. Wi-Fi is made available in the College. • E-Journals and E-Books are made available users. • India Stats and INFLIBNET software are instal The OHP Projector and User Scanner facility is availa Tally, ERP software is used for accounting purpos
Human Resource Management	• Orientation and training programs are periodically or for new recruits. • In order to enhance capacities o Faculty various Faculty development programs are arran regular basis. • Recreation programs are also organiz Faculty, non-teaching and supportive staff.
Industry Interaction / Collaboration	• To promote Industry Interaction and Collaboration ind trips and field visits are organized to give industry during the year by the various departments. Also gu lectures and interactive sessions are arranged from Ir experts to give our students an insight of busine environment.
Admission of Students	• The Admission process is done as per the norms speci the University of Mumbai. • Admission to various progr strictly on merit basis.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Vriddhi software is used for entire functioning o administrative system, preparing of important document s 1. Transcript 2. Transfer/ Migration Certificate 3. Is Bonafide Certificate 4. Insurance Policy 5. Backlog Cert
Finance and Accounts	Accounts and Finance Department has to make lots o transactions of receipts and payments on day to day bas of which payments made of Government dues like TDS, Inco Profession Tax and GST are made online. The payments to University is also made online. This on line receipt payment system ensures accuracy, saves time and have ef internal control on these transactions.
Student Admission and Support	The College has installed Vriddhi software in 2010 – Vriddhi College ERP software is complete seamless integ solution to entire functioning of college. It is a mult and fully secure system which helps in reducing the tas work. Appropriate training is provided to college staff effective use of Vriddhi software in Student admissio support system. Vriddhi software is used through variou such as notices, SMS, websites, E mail to reduce error dissemination of information efficiently. Vriddhi softw

	used for various purpose such as: 1. Students Databa Collection of Admission fees 3. Generating Roll Call N for students 4. List of SC, ST Candidates 5. Issuing Bo Certificates 6. Transcript 7. Transfer and Migrati Certificate 8. Insurance Policy 9. Backlog Certifica
Examination	**Vriddhi software is used for various purpose such a Collection of Examination fees, SMS dissemination facil used.**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards me
fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
		No Data Entered/Not Applicable !!!	

View File

6.3.2 – Number of professional development / administrative training programmes organized by the
for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	N p
2020	**Financial Literacy organised by Prarambh Group of College**	**Financial Literacy organised by Prarambh Group of College**	**03/01/2020**	**Nill**	**5**	

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Program
Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
	No Data Entered/Not Applicable !!!		

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	**Full Time**	**Permanent**	**Full Ti**
41	**41**	**47**	**47**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
41	47	2328

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Appointment of CFO In order to monitor financial resources, inclu
effective use of funds, and ensure transparency and for complying rul
regulations, management has appointed well qualified Chief Financial
paid by the management. INTERNAL AUDIT Internal Auditor : Lakhani
Associates The College activities come under the activities of Sm
P.D.Hinduja Trust. The accounts of the Trust are audited by Inter
Auditors. The internal Audit is conducted to ensure that proper int
control exists in the organization for transactions done by the organi
This is done to safeguard the interest of the organization The Interna
is conducted half yearly and the observations of the auditors are se
management of the organization. The college takes appropriate actio
resolve the observations of the auditors and gives suitable replies
satisfactions of the auditors. EXTERNAL AUDIT Statutory Auditor: KMI
Associates As mentioned above, college activities come under the sco
Smt. P. D. Hinduja Trust. The accounts of Smt. P. D.Hinduja Trust are
by Statutory Auditors. The statutory Audit is conducted as per the pro
of Bombay Public Trust Act, Rules and Byelaws of the Trust. Statutory
is conducted to ensure that the transactions of the Trust are withi
power of the Trust and proper books of accounts as required by the Ac
been kept by the Trust and to find that the accounts Are in agreemen
Books of Accounts.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthrop the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.
NA	0

View File

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Autl
Academic	No	Nill	No	N:
Administrative	No	Nill	No	N:

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parents- Teachers programme was conducted for the first, second an
year students on December 21, 2019 in the Conference Room, Annex Blo

college. The Parents are invited to the college for updating them abo
subjects and their credits. The importance of attendance for acquiri
knowledge of the subjects.2. The first year students' parents were inv
a discussion regarding the internship programme which the students can
during the winter and summer breaks and also regarding the electives
next years.

6.5.3 – Development programmes for support staff (at least three)

I LECTURE ON NUTRITION BY VLCC INSTITUTION organised by Rotaract Cl
Hinduja on 3/3/2020, where tips on daily diet and physical activiti
follow in daily routine lifestyle to stay fit and healthy were share
LECTURE ON FINANCIAL PLANNING was organised by FINTEGIC CLUB OF BF
4/3/2020. The speaker shared tips of investment in different finano
insurance plans available in the market to save the income tax and a
have a good retired life. III. Free Medical Check up was arranged fo
teaching staff. IV. Members of the staff are encouraged to participa
workshops and seminars. Few non teaching staff has participated in
International level Interdisciplinary Webinar on Overcome Covid- 19 P
through Nuances of life organized by Vivek College of Commerce, Goreg
State Level webinar on Seva books organized by Gyan Deep Mandal, Vasa
Joseph College, Vasai. 3. State Level webinar organized by Karmaveer
Patil College, Pandharpur. 4. Webinar on Relationship Management orgar
Lala Lajpatrai College, Mumbai. 5. National Webinar on Data Centrici
Administration – A NAAC perspective organized by IQAC of Narsee Mo
College of Commerce and Economics. 6. One Day Workshop for non-teachir
on Online procedure to be followed on Admissions and Examinations
effective use of social media during college admissions organized by
Shetty College, Powai. 7. Successful Completion of quiz on Basic Aware
Covid-19 organised by Navneet College. 8. Online connect Vyakhyanmal
webinar organized by St. Xaviers College, Mumbai. 9. Webinar on How
Vriddhi online admission along-with online payment gateway discussi
infrastructure requirement and new feature added in Vriddhi Online
National Workshop on Role of Non-teaching Staff members in NAAC Accrec
held at RJ College, Mumbai. 11. National Webinar on MS-Excel Tips and
organized by IQAC and B.Sc.IT Department of Ghanshyamdas Saraf Coll
Malad. 12. 3 days webinar organized by N.G. Vartak College, Bhavsaheb
College. 13. Webinar on Women and Crisis Management organized by St.
College, Virar. 14. National Level webinar on Excel like Never Bei
organized by Reena Mehta College. 15. Webinar on Transaction Analys
Education organized by Vidyavardhini College, Vasai Road. 16. State
webinar on Right to Information Act organized by Vidyavardhini's Ann
Vartak College, Vasai Road. 17. Webinar organized by Gyandeep Mandal,
18. Webinar by Granthalay Bharti, Jalgaon Karyakarni, Pune. 19. One
International Multidisciplinary Conference on Impact of Social Medi
Reading Habits organized by Smt. Kamladevi Gauridutt Mittal College,
Paper Presented titled E-Resources in Libraries. V. Regular participa
staff in intercollegiate cultural and sport competition.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

M Com in E Commerce M Phil in Rural Development MA in Business Econom
Additional Division for M Com is proposed

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	
b)Participation in NIRF	
c)ISO certification	
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Numb partic
		No Data Entered/Not Applicable !!!			

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution year)

Title of the programme	Period from	Period To	Numb Partici
			Female
Justice league (Talent Show for transgender)	13/09/2019	Nill	45
Workshop on Gender Sensitization	08/02/2020	Nill	60
Social Awareness Ride	21/12/2019	Nill	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sourc
Mentoring workshop on Social Entrepreneurship and Sustainable Develop Danish Aga in collaboration with TISS organised by Department of BN association with Hinduja E-cell and incubation centre on December 10

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Numbe benefic
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	Yes	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil

| Any other similar facility | No | Nil |

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	N pa st
No Data Entered/Not Applicable !!!							

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participant
No Data Entered/Not Applicable !!!			

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Ek Kadam Swachata Ki Aur (total 8 different phases in 8 continuous m
Clean- a – Thon Swachata Ke Saath Plastic Collection Drive College C]
Tree Plantation Drive

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices 1 : Digitalisation of Library Title of the Practic
Digitalisation of Library Objectives of the Practice: To provide se
access to information for users at everyplace.   To act as gateway to
and electronic information.   To develop in to a single access point l
To create and update a comprehensive database.   To collect, orga
collate digital information to keep it for future use. The Context:
Hinduja College Library has always been alert to ensure about the se
given to its stakeholders. Hinduja College enrolls more than 7000 st
every year for the different courses such as UG, PG, Management, and N
Ph.D. Every year library organizes 'Book-Exhibition' in which Teachin
Teaching staff. Students are also welcomed to select the books on va
subjects to enrich the collection of the library. Hinduja College Libr
its total annual budget of approximately Rs. 15,00,000/- (Rupees Fi
Lakhs Only) for the expenses of its all departments i.e. Degree colleg
and Unaided section, Junior College Aided and Un-aided section, All
graduate programs and its Ph.D. Department. Along with these, librar
have given the budget for purchasing books for the Management Institut
has the study center of YCMOU University, Nasik and runs more than 15
including undergraduate and postgraduate along with various Diploma c
Hinduja college library provides all library facilities to these stu

College library has its scanner, with the help of which all question
important newspaper articles are scanned and make available to the te
and students whenever demanded. These soft copies helps to avoid more
storage and easy to retrieve. Library is a growing organism. To fac
challenges of occupying ever increasing collection, and to compete wi
advanced technology in the world of continuous flow of information, F
college library took a step moving further to upgrade our library from
to digitization. The Practice: In the year 2019-20 we purchased total
books for our commerce department. Apart from the N-List subscriptio
also added new databases such as IBI and J-Gate for our research schol
teachers to enable them to enhance their knowledge by accessing the wo
publication works. College library also started providing digital se
for the students who have the learning disability, by placing laptop
with a camera and the headphone to hear all the contents of the book
the help of the Library staff many students availed this facility. A
further towards digitization, and to help all the library users to av
required information on the fingertips, college library placed 20 com
with the seating arrangement separately at one corner of the library
students, teachers and research scholars. All computers have latest v
and with the connection of internet. Students get the advantage of usi
facility for their assignments and other project work. This avoids th
required to gather the information related to their work. There are
printers placed alongside for the printing of the required material
students and research scholars use this facility without any interru
throughout the year. This year college library also purchased new li
software KOHA integrated Library Management Software, which is open
software with the intention of rendering more digitized services.
software has the catalogue services such as Marc-21, Z39.5 and SIP2 f
integration, with having connection of OCLC for adding our data., Thi
enable reader/researcher to get open access of the world wide collect
the books. Evidence of Success: Our total collection of book exceeds
including text books and reference books as on date. Particular Exi
Newly Added Total Text Books 19527 1939 21466 Reference Books 29456 79
E-Books 36 36 Journals 59 Renewed 59 E-Journals 17 Renewed 17 Databas
CD Video 972 - 972 Library Automation 2 - 2 Weeding (Hard Soft) 2565
28282 Others (specify) -Institutional Membership 2 Renewed 2 The pur
details of the hard copies of Books and E-books for the year 2019-2
follows:- PARTICULARS NO. AMOUNT (In Rupees) TEXT BOOKS 1939 3,34,
REFERENCE BOOKS 791 5,87,046 E-BOOKS 36 63,720 Problems Encountered
Resources Required: Explosive growth of information and document
Increased cost of the documents and information materials   Increase i
information needs   Latest techniques and concepts in handling o
information.   New electronic information environment.   Creation
databases and its security.   Marketing of library and information se
Best Practices 2 : Entrepreneurship – Cell Title of the practice
Entrepreneurship Cell Objectives of the practice: • To inculcate the v
entrepreneurship in the students and to make young entrepreneurs out
budding young minds. • To provides the right atmosphere for buddi
entrepreneurs to work on and grow their idea. • To assist students to
important business skills like leadership, time management, financ
planning, negotiation, research, etc. The Context: Constitution of

Entrepreneurship Cell is one of the best practices of our institution is set up to provide the right atmosphere for budding entrepreneurs on and grow their idea. The Purpose of E-Cell Hinduja College is to i the value of entrepreneurship in the students and to make young entrep out of the budding young minds. The important objective of the Entrepreneurship Cell and Incubation Centre is to assist students to important business skills like leadership, time management, finan planning, negotiation, research, etc. It is with this objective tha Inauguration of E-Cell was done on 27th September 2019, in the Prese Shri. Prakash Hinduja Chairman of Hinduja Group. A Memorandum of Asso was signed with E-Cell, ISME to form the Entrepreneurship Council alo their framework. Practice: Entrepreneurial development among the you need of the hour to develop our country with more pace. Lack o entrepreneurial skills has always been the major problem in India not youth does not have innovative ideas but due to the lack of funds, s and guidance. Being a commerce college situated in Financial Capita India, and also because college belongs to the Hinduja Group we hav opportunity to develop the skill of entrepreneurship among our studen market demand for more innovation, uniqueness, and creativity is ra increasing. The Entrepreneurship cells are thus responsible for prepa students to implement their ideas. The vision of the Entrepreneurship the E-cell is to induce the entrepreneurship spirit among students College has planned various workshops, speaker sessions, and profess networking events for the students. These help the students to under their resources and market in a better way. The Entrepreneurship cell the students to start their business and start-ups. The cell organiz number of workshops and entrepreneurs interaction sessions. This hel students to know all about starting their own business venture. Evid success: ISME has been awarded several times in various national international forums, for example, ISME bagged the prestigious awar Management College of the Year by Bangalore Management Association. event, ISME was awarded with Fastest Emerging Private Management Ins award. During the 25th Indo-Thai Entrepreneurs summit, held at Bangk institute got International Achievers Award for Education Excellence. academic year 2019-2020 E-cell Hinduja successfully conducted seminar renowned speakers came to the institution and had interaction with students and students learnt a lot at the end of each seminar name Workshop in association with E-Cell IIT Bombay. Number of participants students the theme was Business Modelling and Entrepreneurship for 6 The training conducted by Mr Puneet Raman, Founder Prowisdom.com. • W was conducted in Collaboration with E-Cell TISS which was attended Students on Social Entrepreneurship for 3 hours, Speaker was Mr. Dani Problem encountered and resources required: The gap between skills p in the campus and the corporate requirements. Difficulties in provi financial support to the student interested. More infrastructure faci required at college level for developing entrepreneurial skills

Upload details of two best practices successfully implemented by the institution as per NAAC your institution website, provide the link

https://hindujacollege.in/naac/naacReports/AQAR%202019-20%20Institutional%20Best%20Practices(7.2.1).pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, and thrust in not more than 500 words

Bootcamp for BMM students on Social Media and Brand Building Bootcam usually short training sessions for students to teach them the prac aspects related to industry and work. Objective: To increase awaren social media marketing and branding To have institutional distinctiv college has collaboration with International School of Management Exc for various types of additional activities related to training and le the educational concept in a more practical manner. Every year col arranges the Bootcamp for BMM students on Social Media and Brand Buil August 9, 2019, students from T.Y.B.M.M. (Advertising) went to Intern School of Management Excellence (ISME) at Parel, Mumbai for a Bootca 'Social Media and Brand Building'. Students learnt how social media to do branding of the self, by organisations and brands/ companies bootcamp started with a session on the aforementioned theme wherein s asked their queries related to branding efforts on social media. The session was a practical one wherein students were divided into groups and given an activity. They were asked to make a collage using magazi other material to create the social media page of any brand that they to create. Students presented their branding concepts and received f not only from their peers but also from subject experts at ISME. Thu bootcamp was a fun-filled learning activity for students in which th only learnt from peers but also gained subject knowledge.

Provide the weblink of the institution

https://hindujacollege.in/naac/naacReports/AQAR%202019-20%20Performance%20of%20the%20institution(7.3.1).pdf

8.Future Plans of Actions for Next Academic Year

1. To implement Career Advancement Scheme (CAS) for the Aided faculty grant promotion in order to enhance the quality of higher education. 2 provide professional training for online teaching and creating LMS on domain for faculty and students to enhance teaching – learning skills. establish digital library for students alumni and research scholars. 4 Encourage students for getting certification of online courses on Sway different platforms. 5. Since a number of students aspire to join thei business an initiative will be taken to enter into MOU with profession as Asian Institute of Family Manage Business (AIFB) and equip the stud with current business environment knowledge and skill to take their bu to next level.